

# MEETING MINUTES

## BOARD OF DIRECTORS GENESEE RECREATION DISTRICT LATAH COUNTY, IDAHO

NOTICE IS HEREBY GIVEN to the patrons of the Genesee Recreation District that a meeting will be held on May 19, 2024, 6:00 P.M. @ Concession Building or Genesee Fire Station

The agenda for the meeting is as follows:

1. Roll Call
  - a. Art Lindquist, Jay Meyer, Kayla Brown
2. Approval of Minutes/Bills
  - a. 2024 Meeting Minutes sent to Commissioners for review/ edit – in progress
  - b. Bills:  
Regular bills approved  
(McGregor (fertilizer), Avista, City of Genesee, Field Maintenance to Cameron Meyer, King's Thrones (port-a-potty)
3. Reports
  - a. None
4. Old Business
  - a. **Bathrooms/ Concession**
    - i. Punchlist/ Walk Through.
      - Adjust toilet flush
      - Electrical circuits
      - ADA Shelf

Final Inspection by building inspector and electrical inspector forthcoming once final punchlist items are completed.

One remaining payment to make to Cleveland Inspection for building.

**ii. Security cameras installed on exterior forthcoming**

**Need to finalize a utility map for the concession.**

- iii. **Concessions checklist.** Will need to follow up with a use agreement and checklist once concession building is completed.

Discussed finding monthly cleaning services and event cleaning services.  
Need to understand costs per cleaning service.

**b. Field maintenance** Updates  
Sprinklers need fixed..

**c. Trash and Port-a-potty service**  
Keep 2 port-a-potty at field and remove 2 now that HS Softball district/state tournament is over.

Keep dumpster.

**d. Flag Pole** – Complete installation of light

**e. Draft MOU With Users of Sports Field Complex.**  
Genesee Athletic Association (Draft in progress)  
Gun Club and HS (getting initiated)

**f. Pursue I9 Independent Contractor to Assist with Clerk Duties.**  
Searching for interest

**g. Banking Account Change**  
Pending approval of meeting minutes and signatures by Commissioners

**h. Material bunker**  
To Be Built summer/fall 2024 with volunteers is the plan.

**i. Idaho Water Resources/ Well Project To Complete.**  
To Be Completed Summer 2024 (Art Coordinate)

**j. Metal Gun Club Building**  
Discussion about moving/ repurposing – plan to complete action by fall 2024

5. New Business

**a. Community Days June 8<sup>th</sup>**

**i. Gravel around building prior to Community Days**

**b. .**

## 6. Adjournment